

REQUEST FOR PROPOSAL

This is an invitation to submit a proposal to Ottumwa Housing Authority for Plumbing Phase #1 at Camelot Towers, 827 Albia Road, Ottumwa, Iowa.

Ottumwa Housing Authority approval process requires approval by Ottumwa Housing Authority Board of Commissioners.

Proposals require a sealed bid and should be labeled "Plumbing Camelot Phase #1." Detailed specifications are available at www.ohatowers.org/careers for the following apartments: 209-216, 309-316, 409-416, 509-516, 609-616 and 709-716.

A walk-through is scheduled for Friday, April 19, 2024 @ 1:00 p.m. Please meet at the front entrance. **Bids are due April 29, 2024 by 12:00 noon at Ottumwa Housing Authority Administrative Office, 935 West Main Street, Ottumwa, Iowa 52501.** Late bids will not be accepted. Bids will be opened and publicly read aloud at a Regular Board Meeting scheduled for Monday, April 29, 2024 at 1:00 p.m. held at Ottumwa Housing Authority Administrative Office, 935 West Main Street, Ottumwa Iowa.

Bona fide bidders may secure copies of the bidding documents from Ottumwa Housing Authority, 935 West Main Street, Ottumwa, IA 52501. By submission of a bid, the bidder understands and agrees to comply with and be bound by "Instructions to Bidders" (form HUD-5369), and if the bid is accepted, to enter into a contract with Ottumwa Housing Authority in the form required by the proposed contract documents. Bid guarantee in the amount of 5% of the bid shall accompany the bid in a separate attached envelope.

In addition to the Bid Form and Bid Guarantee, the following attachments shall be submitted with the bid:

- Representations, Certifications and other Statements of Bidders (form HUD 5369A)
- Previous Participation Certification (form HUD-2530)

Failure to do so will result in bid disqualification.

Bidders should be advised that, prior to award of any contract, Ottumwa Housing Authority reserves the right to conduct a pre-award survey for the purpose of determining the bidder's responsibility and capacity to perform the contract. Bidders are responsible for observation of site conditions affecting the work. Pre-bid site visits may be arranged by contacting Dewayne Boyd, Maintenance Supervisor, at (641) 954-1062.

All laborers and mechanics employed and working at the project site shall not be paid less than the minimum wage rate contained in the wage determination of the secretary of Labor prepared in accordance with applicable standards of the Davis-Bacon Act. The Contractor shall comply with provisions of the Copeland Act (29 CFR Part 3) and Executive Order 11246 regarding equal employment opportunity.

All contractors submitting proposals must be registered and licensed with the State of Iowa. Contractors must be insured at a minimum of: public liability with bodily injury and property damage limits of not less than \$1,000,000/\$500,000/\$50,000 to protect the Contractor and each Subcontractor against claims for personal injury or death and damage

to the property of others. This shall cover the use of all equipment, hoists, and vehicles on the site or sites. Davis-Bacon Labor Standards apply. Section 3 Guidelines must be followed and can be found with full ad at www.ohatowers.org/careers.

Contractors may submit proposals via email to mcavkusic@ohatowers.org or mail to or drop off to Administrative Office located at: 935 West Main, Ottumwa, IA 52501.

The work required by the proposed contract shall begin upon issuance of the Owner's "Notice to Proceed"; the work must be completed with all work in place before the completion date noted on the bid form, subject to an extension of time, which may be granted by the Owner. The Bidder's attention is directed to the requirements for providing a Performance Bond in the full amount of the contract and forfeiting liquidated damages of \$50 per day for delayed completion of the work.

The bid must be independently arrived at, and shall remain open for a period not exceeding All bids must be signed and dated: if a joint venture is submitting the bid, each joint venture must sign the bid.

Ottumwa Housing Authority reserves the right to reject any and all bid.