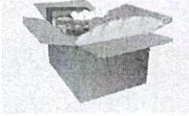


OTTUMWA HOUSING AUTHORITY
NEWSLETTER APRIL 2023
SOUTHOK, CAMELOT, WESTGATE TOWERS

SENIOR FOOD BOX: May 11th and 25th

You must pick up your own box unless you have a proxy.

**MAKE SURE THAT YOU ARE IN THE LOBBY TO GET YOUR BOX IN A
TIMELY MANNER. BOXES ARRIVE AROUND 10:45 AM.**



ANNUAL MANDATORY MEETING

Southoak-Tuesday May 9th 1pm

Camelot-Wednesday May 10th 1pm

Westgate-Thursday May 11th 1pm

If you cannot attend the meeting in your tower, it is **MANDATORY to attend in another tower. Call Tracy 641-814-5916 or Kim 641-814-5913.



Sunday, May 14th

PAYMENT

If you are paying by cashier's check or money order, make sure your name, building and apartment number is on it. Otherwise, we have no idea who to credit it to and you are at risk for receiving a late fee.

CHECK STUBS

Check stubs/income are to be turned in by the 20th of EACH MONTH to avoid paying retroactive rent. If you have a change in income, let the OHA office know immediately.

MONTH OF MAY FACTS

- May is the month of Autumn in the Southern Hemisphere, and spring in the Northern Hemisphere.
- The birthstone is emerald, which signifies love and success.
- The birth flower is the Lily of the Valley.
- Zodiac signs: Taurus and Gemini
- Asian American Heritage Month
Jewish American Heritage Month
Skin Cancer Awareness Month
National Bike Month
Cinco De Mayo

APPOINTMENTS

If you need to speak to a staff person at the office you must make an appointment. Do not come to the OHA office and demand to speak with someone. You can call 641-682-8369 to make an appointment or you can call the staff directly.

WINDOWS

If you open a window, close it.

LAUNDRY

If the washer or dryer is not working on your floor, it is fine to go to another floor to do your laundry. **STAY WITH YOUR LAUNDRY!** We get complaints frequently that people are leaving their laundry in the washer or dryer for hours which is unfair to other tenants. Staying with your laundry will avoid this and will avoid getting your laundry stolen.



COMPLAINTS

Reminder: if you have an issue that you cannot resolve on your own, you have to write up WHO, WHAT, WHEN, and WHERE and mail or bring to the OHA office. We have to have issues in writing for staff to try and remedy the issue. Your name will not be used.

RECYCLE BINS

The recycle bins on each floor are for recyclables only. They will be removed if trash continues to get thrown in them.

