

**MINUTES OF THE SPECIAL REGULAR MEETING  
OF OTTUMWA HOUSING AUTHORITY  
OF OTTUMWA, IOWA  
HELD ON JANUARY 3, 2023  
ADMINISTRATIVE OFFICE  
935 WEST MAIN STREET, OTTUMWA  
HELD BY IN PERSON AND CONFERENCE CALL**

The Special meeting of Ottumwa Housing Authority was held at the Administrative Office, 935 West Main Street via conference call, Ottumwa, Iowa, in the City of Ottumwa, Iowa on January 3, 2023. Chair Walker called the meeting to order at 10:04 a.m. Ms. Cavkusic called for roll call; attendance was as follows:

PRESENT: Chair Leisa Walker, Commissioner Mike Sammons,  
Commissioner Ann Youngman

ABSENT: None

STAFF PRESENT: Meliha Cavkusic, C.E.O.

CONTINUED BUSINESS:  
(None)

FINANCIAL REPORT:  
(None)

No one present from the public for Annual/ 5-year Plan meeting.

NEW BUSINESS:

**RESOLUTION 1-23  
FY 2023 Annual Plan & 5-Year Plan 2023-2027**

Ms. Cavkusic requested approval of Resolution 1-23 Approving the FY 2023 Annual & 5 Year Plan 2023-2027, providing a general overview of any and all updates. Following discussion Commissioner Youngman made a motion to approve Resolution 1-23 Approving the FY 2023 Annual & 5 Year Plan 2023-2027; Chair Walker seconded the motion. Roll call vote was taken:

AYES: Chair Leisa Walker, Commissioner Mike Sammons, and Commissioner Ann Youngman

NAYES: None

ABSENT: None

**RESOLUTION 2-23**

**Resolution to Approve Bid Proposal for Physical Need Assessment & Energy Audit**

Ms. Cavkusic requested approval of Resolution 2-23 to Approve Bid Proposal for Physical Need Assessment & Energy Audit. Ms. Cavkusic stated that we have received two bids presented in board packets. Following discussion Commissioner Youngman made a motion to approve Resolution 2-23 to Approve Bid Proposal authorizing the C.E.O to enter into contract Bureau Veritas for Physical Need Assessment & Energy Audit; Commissioner Sammons seconded the motion. Roll call vote was taken:

AYES: Chair Leisa Walker, Commissioner Mike Sammons, and Commissioner Ann Youngman  
NAYES: None  
ABSENT: None

Commissioner Sammons made a motion to adjourn the meeting at 10:52 a.m.; Commissioner Youngman seconded the motion.

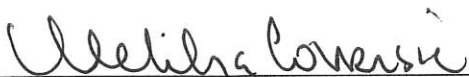
OTTUMWA HOUSING AUTHORITY

ATTEST



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Leisa Walker, Chair



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Meliha Cavkusic, C.E.O.