# OTTUMWA HOUSING AUTHORITY NEWSLETTER JANUARY 2023 SOUTHOAK, CAMELOT, WESTGATE TOWERS

\*SENIOR FOOD BOX: JANUARY 12<sup>th</sup> and 26th \*

You must pick up your own box unless you have a proxy, MAKE SURE

THAT YOU ARE IN THE LOBBY TO GET YOUR BOX IN A TIMELY

MANNER. BOXES ARRIVE AROUND 10:45 AM.



## OHA CLOSED ON JANUARY 2ND

#### **OPENING WINDOWS**

Maintenance asks that you keep windows shut in the community room, hallways, and laundry room. It is cold outside and with windows open there is a chance that the pipes could freeze.

## **GROCERY CARTS**

Continued complaints about grocery carts not being returned in a timely manner. Tenants are allowed to use the grocery carts, but you must bring them back to the designated area immediately after use <a href="ESPECIALLY ON SENIOR FOOD BOX DAY">ESPECIALLY ON SENIOR FOOD BOX DAY</a>. Do not keep them in the hallway or your apartment.

## **RECYCLING BINS**

Avoid putting trash in the recycling bins. They are for RECYCLABLES only.



Make sure you are picking up after your furry friend! If we are out of dog waste bags call the office 641-682-8369 and let us know.

## **LAUNDRY**

Stay with your laundry while you are washing/drying your clothes.

## **JANUARY FACTS**

-January is known to the coldest month in the Northern Hemisphere and the warmest in the Southern Hemisphere

-Birthstone: Garnet -Flower: Carnation

-January has two zodiac signs – Capricorn, which is until January 19, and Aquarius which is for the rest of the month.



## **LOBBY**

The lobby is for people waiting for a ride. 15 minute limit. If you want to visit you can go to the community room.

## **BALCONIES**

Before placing anything on balconies call Kim 641-814-5913 at the office to get it ok'd. THERE IS NO SMOKING ON THE BALCONIES!

## **DOOR KING**

If you want your name in the Door King call Anna 641-814-5920. For Camelot and Westgate the phone number has to be a local number. For Southoak it does not.

#### PHONE NUMBER

Make sure the office has your correct phone number.

## **GIVE AWAY/FREE TABLES**

There are no give away/free tables. Do not bring clothes, shoes, food, kitchen items, etc. to the lobby, community room or libraries to be given away.

